

Fountain Banquet Hall, Inc. CONTRACT

8505 Durand Ave. Sturtevant, WI. 53177 Phone (262) 884-4855 Fax (262)898-6795

Client's Names _____ Phone _____

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Address _____ City/State /zip _____

Event Date _____ App # PL. _____ Start _____ Dinner _____ End _____ Ceremony _____

- All Saturday events require a minimum of 200 guests for dinner per hall. All Friday events require a minimum of 100 guests for dinner per hall. Half north hall rental fee \$395.00. Whole hall rental \$750. South hall rental fee \$450.00 with minimum of 200 guests for dinner per hall. Additional guest cannot exceed capacity.**
- Client shall pay a non-refundable reservation deposit of \$500.00 at the time this contract is executed to hold the facility for the scheduled event. **Additional non-refundable deposits of \$500.00 will be required 6 & 3 months prior to your event. All sales subject to Wisconsin sales tax.**
Deposit Paid. Date _____ Amount _____ CC/Check/Cash
2nd payment due _____ 3rd payment due _____ final payment due 14 days prior to event.
- Client must contact Fountain Banquet Hall 14 days prior to event with final menu selection, number of guests attending and any other services required. Any remaining balance will be due at that time. Within 14 days prior to scheduled event you may increase the number of guest but may not decrease the number of guests. **No set up changes can be made within 14 days prior to scheduled event.**
- Client may bring or have delivered their own cake to Fountain Banquet Hall, but must assume responsibility for cake, cake boxes, cake utensils, cake stands, cake decorations, and any leftover or unused cake. **Cake must be cut and served before 9 p.m.**
- Decorating package includes: Head table, Cake table, Gift table, all decorated with tulle and white lights. Includes use of card box, cake cutting, and champagne for head table, wedding arches, risers, mirrors, candles and center pieces for all guest tables. \$400.00 Y/N _____
- Decorating for the scheduled event can be done prior to the event as agreed by Fountain Banquet Hall. **NO GLITTER, CONFETTI OR GEL BEADS.** No sign, placard, picture, symbol, advertisement, name or notice shall be inscribed displayed printed placed or affixed to any part of the outside or inside of Fountain Banquet Hall. No spikes, staples, hooks, nails, thumbtacks or screws shall be inserted into the walls, doors, ceiling, columns or floors or woodwork of Fountain Banquet Hall. **Decorations, signs, pictures, lights are not allowed hanging from the ceiling.**
- Closing time of this facility unless otherwise negotiated is 12:00 a.m. _____
- Fountain Banquet Hall shall be used only for the specific purpose and activities described herein as _____
- Fountain Banquet Hall may not be used for any improper, immoral, unlawful of objectionable purpose, nor shall client cause, maintain or permit any public nuisance in on or about Fountain Banquet Hall this must include children. Please respect our neighbors.
- All ALCOHOLIC BEVERAGES MUST BE PURCHASED FROM FOUNTAIN BANQUET HALL, VIOLATORS WILL BE REMOVED FROM THE PROPERTY AND FACE PENALTY OR FINES IN ACCORDANCE WITH WISCONSIN LAW (NO CARRY INS).**
- Fountain Banquet Hall reserves the right to refuse service to any person who is intoxicated from the use of alcohol or drugs.
- Fountain Banquet Hall reserves the right to adjust music levels. Music and Bass Levels cannot exceed 95 dbs. RESPECT OUR NEIGHBORS. All music equipment must be removed from building before 2:30 am (weekends). Live bands may not be permitted if more than one party.
- All events require security. Fountain Banquet Hall will determine the amount of security needed bases on # of quests. Copy of ID required.**
Security officer(s) @ _____ per hour from _____ until _____.
Fountain Hall may determine an additional security deposit of \$ _____ is required.
- In the event of any violent act, fight against any person, injury, property damage, or police calls, event will be closed with no Refund.**
- FOUNTAIN HALL'S POLICY FOR CHILDREN IS SAFETY FIRST. CHILDREN ARE NOT ALLOWED UNDER OR JUMPING OFF STAGE. CHILDREN ARE NOT ALLOWED IN FOUNTAINS, POND, LANDSCAPING, IN GAZEBO WITHOUT PARENTS OR OUTSIDE WITHOUT PARENTS AFTER DARK.**
- Kitchen facilities are off limits to all personal except Fountain Banquet Hall Staff.
- Fountain Banquet Hall will not be responsible for any stolen or lost articles. Notify Fountain Banquet Hall staff of any theft or accident immediately. Fountain Banquet Hall is under 24/7 Video Surveillance
- Client accepts responsibility for any damages to Fountain Banquet Hall during the scheduled event.
- Fountain Banquet Hall reserves the right to cancel this contract without notice at any time. X _____
- Fountain Hall cannot allow alcohol drinking game such as Beer Pong or flip cup.
- Sparklers, flares, or fireworks of any kind cannot be used indoors.
- Client agrees any new terms and conditions will apply to all events held at Fountain Banquet Hall. Including contracts signed before rule changes

Special Instructions _____

I have read, understand and agree to all of Fountain Banquet Hall's terms and conditions and accept responsibility for full payment.

X _____ Date _____

Fountain Banquet Hall Alcohol and Music Policy

1. **All ALCOHOLIC BEVERAGES MUST BE PURCHASED FROM FOUNTAIN BANQUET HALL, VIOLATORS WILL BE REMOVED FROM THE PROPERTY AND FACE PENALTY OR FINES IN ACCORDANCE WITH WISCONSIN LAW. (NO CARRY INS).**

- **LIMITATIONS ON BEVERAGES ON WHOLESALE AND RETAIL PREMISES.**

Violation - sec. 125.32(6)(a), Wis. Stats. - No person may possess on the premises covered by a retail or wholesale fermented malt beverages license or permit any alcohol beverages not authorized by law for sale on the premises.

Penalty - sec. 125.11(1), Wis. Stats. - Fine of up to \$1,000.00 or imprisoned for not more than 90 days, or both.

2. Fountain Banquet Hall reserves the right to adjust music levels.

Music and Bass Levels cannot exceed 95 dbs. _____

Bass must be kept at low level. Any vibration of the building is not permitted.

All Bands and DJ's must remove all equipment from the building before 2:30 a.m. (weekends) 2:00a.m. (weekdays).

Client must notify Band or DJ of Music Restrictions.

Live bands may not be permitted if more than one party.

Village of Sturtevant Noise Ordinance 4 (A) No person may use, operate or permit to be used or operated any sound production or sound amplification device in a loud manner or producing any other sound in a loud manner. A loud manner is defined as a sound plainly audible at the property line of the lot on which the device is located. Any person, group or property owner producing or permitting to be produced sound in a loud manner will be in violation of the ordinance.

I have read, understand and agree to all of Fountain Banquet Hall's Music and Alcohol terms and conditions

_____ **Date** _____